



Subaru Certified Pre-Owned Vehicle Inspection Checklist

VIN										Dealer Name:										Dealer Code:																			
Inspector Name:										Date:										Stock Number:										Year and Model:									
Body Style:					Color:					Trim Color/Level:					Mileage:					Number of Open Campaigns:																			
Number of Keys and Key Code:										Immobilizer Security Code:										Number of Keyless Remotes:																			
Comments:																																							

CHECK THE - ○ - IF THE ITEM IS OKAY. CHECK THE - □ - IF ADJUSTMENTS ARE REQUIRED, AND PROVIDE DETAILS ON THE REPAIR ORDER.

BEFORE ROAD TEST/HOOD OPEN/TRUNK OPEN ENGINE COLD

UNDERHOOD CHECKS (Perform appropriate maintenance service according to mileage.)

- Before Road Test/Hood Open/Trunk Open
- Primary and secondary hood latch operation
- Check Radiator and cap
- Check Hoses and clamps
- Check Air Filter
- Change Oil Filter
- Check Drive belt tension and condition

CHECK, TOP OFF, OR CHANGE FLUIDS/CONDITIONS AS REQUIRED:

- Change Engine Oil
- Check Coolant
- Check Power Steering Fluid
- Check Brake Fluid
- Check Clutch Fluid (WA)
- Fill Windshield Washer Fluid
- Check I/C water bottle (fill less than 1/2 full during cold weather) (if equipped)
- Check and Clean Battery (Mounting, cables, and ground straps)
- Check Specific gravity
- Check Electrolyte level
- Load test
- Check spare tire pressure/ tool kit/jack and handle
- Replace Front & Rear Wiper Blades

ENTER VEHICLE

INTERIOR COMPARTMENT INSPECTION:

- Insert key in ignition/check chime
- Key "ON"/check dash warning lights
- Turn "ON" rear defogger/check indicator
- Check windshield wipers and washer Front/Rear (WA)
- Check headlights, high/low alignment
- Check dash illumination control and display
- Check head light leveler operation (WA)
- Check I/C water spray operation (WA)
- Turn headlights to park position
- Turn "ON" hazard flashers
- Check reverse lock out (WA)
- Shift transmission to reverse/set parking brake check adjustment if necessary

- Check Clutch/brake pedal free play (WA)
- Check Seat belts/warning lights
- Check for proper movement and operation of both front seats
- Check cold weather package operation (heated seats, mirrors, and windshield)
- Check fuel filler release
- Check lighter and ashtray (WA)
- Check power outlet (WA)
- Check trunk release (WA)
- Check for DTC using Select Monitor/clear memory if necessary – leave connected for road test
- Check steering column parking lamp switch operation
- Sound horn
- Check DCCD display and manual mode operation "Reset to Automatic Mode" (WA)

EXIT VEHICLE & CHECK

- Check fog lamps/aim (WA)
- Check turn signals (front & rear)
- Check parking lamps
- Check license plate lamps
- Check brake and high mount stop lamps
- Check tail lamps
- Check reverse lamps
- Check All front lamps
- Check fuel filler cap operation

OPEN DOOR/IGNITION "OFF"

- Check Hazard flashers/parking lamps "Off"

ENTER VEHICLE/IGNITION "ON"

- Check turn signals/indicator lamps
- Check brake lamps
- Check remote mirror operation L/R
- Sit in passenger seat to check Airbag On/Off and passenger seatbelt warning light (Technician weight must exceed 85 lbs. or special tool must be used) (WA)
- Set clock
- Check steering lock/tilt
- Check all seat adjustments
- Check power window operation
- Check sunroof operation (WA)
- Check door locks
- Check map/dome lights
- Check radio/CD set stations (WA)

EXIT VEHICLE WITH KEY

- Check rear defogger (warm)
- Check door locks & door closing operation – Record key number/security code (WA)
- Check rear seat belts
- Check security system (WA)
- Check child safety door locks – leave unlocked
- Check door entry lights (WA)

RAISE VEHICLE / VEHICLE ON LIFT

UNDERCARRIAGE INSPECTION-UNDERCARRIAGE DAMAGE AND FLUID LEAKS (NOTE: REFER TO APPROPRIATE SERVICE MANUAL FOR SAFETY PRECAUTIONS, SPECIFICATIONS AND CORRECT LIFT POINTS)

- Check tire pressure, tread depth, orientation and condition
- Tire set matches? ___Y___N
- Check Wheel, wheel cover, and trim
- Check Brakes, rotors, and calipers for specified parameters
- Check Wheel cylinders (WA)
- Check Axle seals
- Check Lug nut torque
- Check for fluid leaks
- Check complete exhaust system
- Check steering linkage
- Check struts
- Check axles
- Check bolts/bushings/fasteners
- Check Rear Differential fluid level and top off
- Other fluid leaks/damage: _____

LOWER VEHICLE

ROAD TEST

- Check that the TPMS warning light is not on (WA)
- Check engine performance (cranking, idle, accel., etc.)
- Check transmission performance and warning lights
- Check clutch operation (WA)
- Check clutch safety switch operation (WA)
- Check steering wheel alignment
- Check steering performance (return, free-play, tracking)
- Check wheel balance (absence of vibration)
- Check brake operation
- Check gauges/speedometer/odometer operation and readings
- Check turn signal operation and cancellation
- Check cruise control operation
- Check vent/heater/A/C operation
- Check squeaks, rattles, vibrations, and wind noises
- Check tachometer alarm operation (reset to "00" when finished) (WA)
- Check Hill Holder operation (WA)
- Check VDC off switch (WA)
- Check that all keys start the engine
- Check for any unusual noises

POST ROAD TEST

- Parking brake operation
- Check emissions as required by state or local laws
- Recheck coolant, power steering and ATF levels
- Recheck DTC & remove Select Monitor
- Check for leaks under vehicle
- Check electric cooling fans

COSMETIC INSPECTION - CHECK FOR CLEANLINESS, WEAR, AND DAMAGE

FRONT COMPARTMENT INTERIOR

- Steering wheel
- Dash pad/instrument panel
- Headliner
- Passenger's Sunvisor
- Passenger's side door trim panel
- Passenger's seat upholstery and trim
- Glove box
- Carpet
- Floor mats
- Center console, cup holder and arm rest
- Driver's Sunvisor
- Driver's side door trim panel
- Driver's seat upholstery and trim

REAR COMPARTMENT INTERIOR

- Back of front seats
- Package shelf (WA)
- Rear carpet
- Rear cup holder
- Floor mats
- Side door trim panels
- Rear seat upholstery and trim
- Trunk/Cargo area trim

EXTERIOR

- Front bumper
- Hood
- Driver's side body panels
- Passenger's side body panels
- Door sills and jams
- Roof
- Trunk/Tailgate
- Rear Bumper
- Glass
- Other plated or painted parts
- Overall paint condition

DETAIL AND FINAL PREPARATION (Also refer to "Subaru Final Appearance Assurance Checklist" immediately prior to customer delivery.)

- Engine compartment
- Trunk/cargo area
- Interior
- Exterior
- Glass
- Door sills and jams
- Decal removal
- License plates and frames

Technician's Signature: _____

Print Technician Name and Number: _____

Service Manager's Signature: _____

I certify that the SUBARU identified by the vehicle serial number shown above has received a Pre-Owned Vehicle Inspection as prescribed by Subaru of America, Inc., prior to retail delivery to the owner, and all items requiring correction or adjustment have been corrected or adjusted to specifications shown in the applicable Subaru Service Manual.

ABBREVIATIONS:

WA — Where applicable DTC — Diagnostic Trouble Code