Certified Pre-Owned

CERTIFIED VEHICLE INSPECTION AND CONDITION REPORT

DEALER AND VEHICLE INFORMATION

Dealer Name | Dealer Number | Odometer Reading

Year/Model | Inspection Date | Original Warranty Expiration Date

VIN | R.O. Number | Stock Number

CPO PRELIMINARY ELIGIBILITY CHECKLIST

	YES	NO
CARFAX		
• CARFAX Vehicle History Report reviewed and meets Volkswagen Certified Pre-Owned guidelines.		
• CARFAX Vehicle History Report contains no report of vehicle airbag deployment or being totaled.		
• CARFAX Vehicle History Report contains no report of vehicle having sustained structural damage, fire damage, mold, or flood damage.		
Vehicle is free from any odometer discrepancies and has no more than 75,000 miles or 72,000 miles for MY 2018 and 2019		
Vehicle is no older than current or previous 6 model years.		
Vehicle is up to date with all services and maintenance.		
There is no discrepancy in the VIN plate and other VINs on the vehicle and paperwork.		
Vehicle is not a Manufacturer Buyback or subject to a cash settlement. (Lemon Law*)		

*A TDI vehicle that was repurchased pursuant to a TDI Consumer Settlement Program is not usually considered a manufacturer buyback due to mechanical failure and state Lemon Law (see program manual for details).

If any of the answers to this section are "NO", the vehicle does not qualify. Discontinue the inspection (update the vehicle history file, as appropriate).

CPO PRE-QUALIFICATION INSPECTION CHECKLIST

	YES	NO
Vehicle is free of evidence of existing structural misalignment or other previous repaired collision-related structural damage upon a 360 degree exterior body inspection.		
Vehicle is free of evidence of existing structural damage or evidence of other previous repair or replaced collision-related structural damage upon inspection of the undercarriage and chassis components.		
Vehicle VIN is free of warranty keys in ElsaPro that indicate modifications, tuning, and/or denotes manufacturer Buyback or restricted coverage (appropriate warranty test plan needs to be performed in ODIS by dealer to validate no new keys in ElsaPro)		
Vehicle is free from any current or evidence of aftermarket software and/or hardware modifications (OEM accessories are acceptable)		

If any of the answers to this section are "NO", the vehicle does not qualify. Discontinue the inspection (update the vehicle history file, as appropriate).
For important guidance on these disqualification criteria, please refer to the VW CPO Program Manual.

CPO INSPECTION CHECKLIST

Checkbox Key: ✓ Meets Standards | 🔧 Service Requested | Repaired

EXTERIOR

1. Body Panels/Moldings/Front & Rear Bumper: Finish/Appearance/No Visible Damage
2. Paint/Trim: Finish/Appearance/Condition
3. Windshield/Vehicle Glass: No Chips/No Cracks/No Leaks
4. Wiper Arms/Blades: Condition/No Damage/No Cracking
5. Side Mirrors: Appearance/No Damage
6. Antenna: Present/No Damage
7. Wheels/Rims: Finish/No Visible Damage
8. Headlights/High & Low Beam: Clear Lens/Operational/No Damage
9. Fog Lights (If Applicable): Clear Lens/Operational/No Damage & Tail lights/License Plate Light: Clear Lens/Operational/No Damage
10. Brake/Reverse/High-Mount Brake Light: Clear Lens/Operational/No Damage
11. Turn Signal/Hazard Light: Clear Lens/Operational/No Damage
12. Remote Door Entry: Unlock/Lock Operation
13. Doors: Open Smooth/No Abnormal Noise
14. Door Handles: Operational/No damage
15. Remote Trunk Entry: Operational
16. Trunk/Rear Hatch: Open Smooth/No Damage
17. Jack/Tool Kit: Present and complete
18. Spare Tire: Condition/Pressure/No Damage /meets minimum (5/32") tread depth/no unusual wear/not past maximum age
19. Fuel Door/Cap: Operational/Condition/No Damage
20. Alarm System/Panic Button: Operational
21. Overall Exterior: Condition/No Damage

INTERIOR

22. Upholstery: Condition/Appearance
23. Carpet/Floor Mats (If Applicable): Condition/Appearance/No Excess Wear
24. Headliner: Condition/No Damage
25. Sun Visor: Operational/Condition/No Damage
26. Interior Trim/Console: Finish/Appearance/No Damage
27. Seats/Adjustment/Heaters (If Applicable): Condition/Operational/No Damage
28. Safety belts: Condition/Operational/No Damage/Fastens & Locks Secure
29. Ignition Switch: Operational/No Excess Wear/No Damage
30. Warning Chimes: Operational
31. I.P. Warning Lights: Operational
32. Instrumental Dash Lighting: Operational
33. Instrument Cluster/Gauges: Operational/Accurate Information
34. Air Bags: Condition/Indicator Light Function/No Visible Damage
35. Clock: Operational/Correct Time Set
36. Door Handles: Operational/No Damage
37. Door Locks/Child Safety Locks: Operational/No Damage
38. Door Panels: Condition/No Damage
39. Window Controls: Up & Down Operation/No Damage
40. Side Mirror Controls: Operational/No Damage
41. Dome/Map/Visor Lights: Operational
42. Rear View Mirror: Condition/Operation/Day & Night Performance/No Damage
43. Vanity Mirror/Light: Condition/Operation/No Damage
44. Sunroof Controls (If Applicable): Open & Close Operation/Condition/No Damage
45. Sunroof Glass/Seals (If Applicable): Condition/No Damage/No Leaks
46. Glove Box/Lock/Light: Operational/No Damage
47. Cup Holders/Coin Tray: Clean/No Damage
48. 12V Power Outlets: Operational/No Damage
49. Sound System/CD Changer/Speakers: Operational/No Distortion/No Damage
50. Navigation System (If Applicable): Operational/Nav Scan Disc or memory card Present
51. Steering Wheel/Adjustments/Lock/Controls: Operational
52. Car-Net (If Applicable) for MY2020 and newer: Operational
53. Horn: Operational
54. Windshield Wiper/Controls: Operational/Proper Speed Settings
55. Windshield Washer/Controls: Operational/Accurate Spray Aim
56. Climate Control/AC/Heater/Defroster/Defogger: Operational
57. Fuel Door/Trunk/Hood Release: Operational
58. Trunk Light/Carpet Condition: Operational/Clean/No Damage
59. Overall Interior: Condition/Cleanliness/No Abnormal Odor

ROAD TEST

60. Cold Engine Start: No Hesitation/No Abnormal Noise
61. Cold Engine Idle: Smooth Idle/No Knock/No Vibration/No Abnormal Noise
62. Throttle: Operational/Responsive
63. Exhaust System: No Abnormal Noise/No Visible Smoke
64. Parking Brake: Operational/Holds Vehicle/Sets & Releases Properly
65. Transmission: Smooth Acceleration & Shifts/No Abnormal Noise
66. Clutch (If Applicable): Operational/Responsive/No Slippage
67. Differential: Operational/No Abnormal Noise
68. Steering Alignment: No Vibration/No Pulling/No Abnormal Noise
69. Cruise Control: Operational
70. Brakes/ABS: Operational/Responsive/No Abnormal Noise
71. Suspension: Operational/Responsive/No Abnormal Noise
72. Warm Engine Start: No Hesitation/No Abnormal Noise
73. Warm Engine Idle: Smooth Idle/No Knock/No Vibration/No Abnormal Noise
74. Overall Road Feel: No Abnormal Driving Response/No Abnormal Noise

*Check warranty manual for more information.

MECHANICAL

75. Hood Struts/Stand/Insulation/Labels/Decals: Operational/Present/No Damage
76. Engine Covers/Cowls: Present/No Damage
77. Engine Codes: No Error/Trouble Codes Indicated
78. Emissions/Readiness Codes: No Error/Trouble Codes Indicated/readiness code set
79. Oil/Transmission/Washer/Power Steering/Coolant/Brake Fluids: Condition/Levels
80. Battery/Charging System: Operational/Condition/Load Test/No Corrosion
81. Battery Cables/Clamps: Condition/Free of Corrosion/No Damage
82. Ignition System/Starter/Accelerator: Operational/Condition/No Damage
83. Electrical System/Wires: Operational/Condition/Free of Corrosion/No Damage
84. Engine/Hoses/Belts: Condition/No Leaks/No Abnormal Noise/No Damage
85. Cooling System/Cooling Fan: Operational/Condition/No Damage
86. Radiator/Cap/Antifreeze/Sensors: Operational/Condition/No Leaks/No Damage
87. Air Filter: Condition/Clean
88. A/C Compressor/Clutch: Operational/Condition/No Abnormal Noise/No Damage
89. Valve Covers/Vacuum Lines/Filters: Condition/No Leaks
90. Engine Seals/Gaskets: Contamination/Condition/No Leaks
91. Engine Mounts: Condition/No Damage
92. Water Pump/Hoses: Operational/No Leaks
93. Fuel System/Pump/Filter: Operational/Condition/No Leaks/No Damage
94. Overall Engine Condition: No Abnormal Noise/No Abnormal Odor/No Leaks
95. Cabrio Top (If Applicable): Operational/Condition/No Abnormal Noise/No Damage
96. Engine Bay: Weather stripping at plenum chamber present/not damaged

UNDER BODY

97. Frame: No Visible Frame Damage
98. Transmission/Mounts/Seals/Gaskets: Operational/No Leaks/No Damage
99. CV Axles/Boots: Operational/No Leaks/No Damage
100. Drive Axles/Differential: Operational/Condition/No Leaks/No Damage
101. Sway Bars/Control Arms/Bushings: Operational/Condition/No Damage
102. Suspension/Struts/Shocks/Springs: Operational/Condition/No Leaks/No Damage
103. Exhaust System/Catalytic Converter/Hangers: Condition/No Leaks/No Damage
104. Steering Rack/Pump/Hoses: Operational/No Leaks/No Noise/No Damage
105. Brake System/Lines/Fittings/Master Cylinder: Operational/No Leaks/No Damage
106. Brake Rotors/Calipers: Operational/Condition/No Leaks/No Damage
107. Brake Pads: Condition/No Damage/Minimum 50% Remain
LF_____ LR_____ RF_____ RR_____
108. Wheels/Rims: Condition/Matched/No Damage/Not bent; OEM (not aftermarket)/bent wheels must be replaced
109. Wheel bolts Present/Condition/Properly Torqued
110. Wheel Covers: Condition/Present/No Damage
111. Tire Size/Type: Brand & Style Match/Proper Pressure/No Damage
112. Tire Requirements: Tires are approved OEM brand/meet required specifications
113. Tire Wear: No Unusual Wear Pattern; less than 4 years old
114. Tire Depth (including spare): Meets Minimum 5/32" Standards
LF_____ LR_____ RF_____ RR_____
115. Overall Under Body Condition: Condition/No Leaks/No Damage (under-body covers should be removed to inspect for hidden damage).

HYBRID/EV ONLY CHECKPOINTS (IF APPLICABLE)

E1 Hybrid/Electric Vehicle Battery: Operational/No Damage/No Error Codes
E2 Hybrid/Electric Vehicle Battery Management Controller: Operational/No Error Codes
E3 Hybrid/Electric Vehicle Battery Cooling System (if applicable): Operational/No Error Codes
E4 Hybrid/Electric Vehicle Battery Capacity: At Least 70% of Original Capacity
E5 Electric Motor/Generator: Operational/No Damage/No Error Codes
E6 Hybrid/Electric Vehicle Infotainment Display: Operational
E7 Regenerative Braking: All Modes Operational/No Error Codes
E8 Low-Speed Pedestrian Sound System (If Applicable): Operational
E9 Vehicle Charging Port (If Applicable): Charging Cable Connects Properly/No Damage
E10 Portable 110V-120V Charging Cable (If Applicable): Present/Operational/No Damage

TDI CUSTOMER ACKNOWLEDGMENT (IF APPLICABLE)

INITIAL

- **ALL TDI CPO VEHICLES:** This vehicle has a TDI diesel engine and is subject to a service campaign as a result of a determination by the Environmental Protection Agency and California Air Resources Board that some TDI vehicles do not comply with applicable emissions regulations. This vehicle has undergone an Approved Emissions Modification (AEM) approved by the EPA and CARB, and it comes with an Extended Emissions Warranty. I have been provided with information and required written disclosures about the AEM and Extended Emissions Warranty.

CUSTOMER ACKNOWLEDGMENT

I understand that this is a Volkswagen Certified Pre-Owned Vehicle and have been informed of the terms and conditions of this program.*

Customer Signature | Date

WHITE COPY - Dealer Sales File YELLOW COPY - Customer PINK COPY - Dealer Service File

Technician Number | Date | Service Manager | Date | Pre-Owned Manager | Date

It is the responsibility of the inspecting dealer that this Inspection and Condition Report be completed in accordance with the Volkswagen Certified Pre-Owned Program Manual. The undersigned certifies that the inspection and reconditioning performed on this vehicle meet all required criteria prescribed by the Volkswagen Certified Pre-Owned program.